



Fairmont Farmers Festival
Jan Tedder-Rogers, Co-Chairman
P.O. Box 642
Fairmont, NC 28340
910-774-4200
Email: farmersfestival@bellsouth.net
Web: www.fairmontnc.com/farmersfestival.htm

July 18, 2011

Dear Vendor:

Enclosed you will find an application for a concession booth for the Fairmont Farmers Festival, which will be held on Saturday, October 15, 2011.

We have a HUGE... NEW... Food area this year! The vendor spaces will all be located on a grass lot (no pavement areas). The NEW area will be located next to Hwy 41 By-Pass (Walnut Street) on Red Cross Street, across from Hodges Service Station. (Directions enclosed.)

Please read carefully and respond to all questions. A money order of \$225 must accompany your application (No Personal Checks). There will be no refunds. **There is only space for 15 to 20 vendors, so please send in your application as soon as possible.** The deadline for sending in applications is September 16, 2011.

The Robeson County Department of Public Health also requires all food vendors to complete a Temporary Food Establishment (TFE) Permit Application, which is also attached.

The Town of Fairmont's insurance company is also requesting that all vendors provide a certificate of insurance.

Looking forward to hearing from you soon.

Sincerely,

Jan Tedder-Rogers, Chairman
910-774-4200
email address: farmersfestival@bellsouth.net
web: www.fairmontnc.com/farmersfestival.htm

Fairmont Farmers Festival

P.O. Box 642

Fairmont, NC 28340

CONCESSION APPLICATION

RULES OF PARTICIPATION

1. The Festival Concession Committee and Chairman of the Festival reserve the right to reject any application.
2. There will be absolutely no electricity services that the Festival will provide.
3. While the Committee will try to give you a fair location, your previous location is not guaranteed and if you don't like your location you forfeit your fee.
4. All vendors must pay for their concession booth. Fees will not be waived for non-profit and civic groups.
5. **A money order must accompany your application. Please return application to the address on your application.**
6. **By regulation of the Health Department, each concession booth must have antibacterial soap, gloves, a clean water dispenser and a bucket to catch the dirty water. Your food coolers will be checked for temperature and your booth will be inspected after you have set up by an Inspector from the Health Department. The Health Department has final authority on whether you can serve food or not. For more information, contact the Robeson County Health Department, 910-671-3223.**
7. **Certificate of insurance is required by the Town of Fairmont's insurance company.**
8. **There will be no refunds.**
9. Enter as early as 6:30 a.m. You must be finished setting up by 8:00 a.m. All vehicles can be parked behind tent/trailer and your location should be ready by 8:30 a.m. If not, you forfeit your right to this location.
10. Close down by 3:00 p.m. You should be out and your area should be cleaned no later than 4:00 p.m. If not you jeopardize your return for next year, along with a delay fee of \$50.00 payable to Fairmont Farmer's Festival.



Fairmont Farmers Festival

CONCESSION APPLICATION

FESTIVAL DATE - OCTOBER 15, 2011
Application Deadline September 16, 2011

PLEASE TYPE OR PRINT:

Organization Club _____

Person to be in charge of concession _____

Street Address _____

City, State, Zip _____

Daytime Telephone _____ Evening Telephone _____ Cell _____

Email address _____

Did your organization have a booth at the Fairmont Farmer's Festival last year? _____

What foods do you wish to serve this year? _____

Type and size of set-up: (example: trailer, tent, etc. Please note if you have a RV) _____

Check the following that apply to your booth, this will determine your location:

- _____ Open Grill
- _____ Furnishing your own truck/trailer
- _____ Using a generator

THE COST OF BOOTHS WILL BE \$225.00

PLEASE PROVIDE PROOF OF INSURANCE! (REQUIRED TO HAVE A BOOTH)

We will be forwarding to you INSTRUCTIONS and BOOTH MAP the first of October.

**ROBESON COUNTY DEPARTMENT OF PUBLIC HEALTH
TEMPORARY FOOD ESTABLISHMENT (TFE) PERMIT APPLICATION**

Event Information

Event Name: Fairmont Farmers Festival

Event Coordinator: Jan Tedder-Rogers

Location: Red Cross Street, Fairmont, NC

Setup Date & Time: Saturday, October 15, 2011, 6:30 a.m.

Dates: Starting 10/15/2011 Time 6:30 am Ending 10/15/2011 Time 4:00 p.m.

Vendor Information

Organization/Business Name: _____

Contact Name: _____ Phone _____ Cell _____

Address: _____ Fax _____ Pager _____

City: _____ State _____ Zip _____

Menu: _____

Note: If nonprofit, tax exempt or political fundraising group, attach documentation for exemption status.

MENU ITEMS ARE SUBJECT TO APPROVAL AND MAY BE RESTRICTED

Applicant's Signature: _____ Date: _____

Specialist's Signature: _____ Date: _____

Contacts:

Robeson County Department of Public Health, Environmental Health Division
460 Country Club Road, Lumberton NC 28360
(910) 671-3220 Fax: (910) 671-6229

FOR ENVIRONMENTAL HEALTH SECTION USE ONLY

_____ Permit is required

_____ Permit is not required- exempt under GS130A-250(7) or food items not regulated under 15A NAC 18A.2600

TO: FOOD VENDORS:

RE: DIRECTIONS TO FAIRMONT FARMER'S FESTIVAL

There is not a building on this lot but if you have a GPS, it is across the street from Hodges Oil Company at 207 S. Walnut Street, Fairmont, NC.

If arriving from I-95, take Exit 10 to Hwy 41.

**If arriving from Hwy 74, take the Fairmont / Lumberton Exit.
Turn south on Hwy 41 towards Fairmont.**

After passing McDonald's & Food Lion & Lumbee Bank, take the 41 By-Pass (center lane) at the 1st Stop Light. The Food Vendor grounds will be located between the 2nd & 3rd Stop Lights ahead.

If arriving from Hwy 130 (from Whiteville) – turn right at the 1st stop light onto S. Walnut Street.

Parking will be provided AT YOUR SPACE on Red Cross Street.